

Report #: 3

Reporting Period (date range):

9/22 - 10/1:

Summary for Progress this Report:

- Team met to divide tasks for version 1 of our project design document
- Completed version 1 of the design document
- Prepared a lightning talk covering our project plan
- Got our NDA and IP agreements signed

Pending Issues:

- Update Team Website

Plans for Upcoming Reporting Period:

- Work on chapter 3 and 4 of our design document
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Team Member: Megan Hill

Role: Task Manager

Contribution:

- Created Slides and made a recording for project-plan lightning talk
- Met with team to plan out our work for the 1st version of the design doc
- Completed several sections in Ch 1. and Ch 2. of our design doc

Hours Worked: 4

Team Member: Jamie Sampson

Role: Test Engineer

Contribution:

- Created slides and recorded content for our project-plan lightning talk
- Met with the team to discuss the requirements necessary for the first design doc submission
- Completed a few sections in Ch. 1 and Ch. 2 of our design doc

Hours Worked: 3.5

Team Member: Emily Young

Role: Product Owner

Contribution:

- Created slides and recorded part of the project-plan lightning talk
- Met with team to divide work between team members
- Completed assigned sections of version1 of the design document

Hours Worked: 4

Team Member: Paul Degnan

Role: Administration

Contribution:

- Met with the team to split up work for the lightning talk and the design document
- Worked on my 2 parts of the design document
- Created a slide and a little over a minute presentation voice over for it

Hours Worked: 3

Team Member: Andrew Marek

Role: Lead Engineer

Contribution:

- Created slides and recorded part of lightning talk for the project plan.
- Put together a video for the lightning talk regarding the project plan.
- Worked on 2 parts of the design document.

Hours Worked: 3