

## Report #: 4

### Reporting Period (date range):

10/6 - 10/15

---

### Summary for Progress this Report:

Discussed and Completed Professional Responsibility Reflection  
Met to discuss plans for v2 of our Design Doc  
Initial information added to the website.

### Pending Issues:

Team website rendering photos correctly: <https://sdmay21-17.sd.ece.iastate.edu/>

### Plans for Upcoming Reporting Period:

Complete chapters 3 and 4 of our design document  
Complete lightning talk over Technical Challenges (?)

---

**Team Member:** Megan Hill

**Role:** Task Manager

#### Contribution:

- Met with team to discuss professional responsibility
- Met with team to discuss V2 of the design doc
- Completed reflection on professional responsibility

**Hours Worked:** 3

**Team Member:** Jamie Sampson

**Role:** Test Engineer

#### Contribution:

- Updated team website: Status Reports 1 -3, Design Doc V1, my bio
- Met with the team to discuss our reflection on areas of professional responsibility and completed it
- Met with the team to discuss and divide up V2 of our design document

**Hours Worked:** 4

**Team Member:** Emily Young

**Role:** Product Owner

#### Contribution:

- Completed reflection of professional responsibility
- Met with team to discuss reflection topics
- Met with team to divide up parts of version 2 of the design document

**Hours Worked:** 3

**Team Member: Paul Degnan**

**Role:** Administration

**Contribution:**

- Had a meeting with the team to discuss the areas of professional responsibility reflection
- Did the areas of professional responsibility reflection
- Met with the team to discuss the second version of the design document

**Hours Worked:** 3

**Team Member: Andrew Marek**

**Role:**

**Contribution:**

- Met with team members to discuss areas of professional responsibility
- Completed work for areas of professional responsibility
- Met with team to discuss Design Doc. V2.

**Hours Worked:** 3.15